

Canada, U.S.A. and Other Countries



January 2005

- Avoid delays. Incorrectly paid items are subject to be returned to sender.
- Always use the correct postal code or ZIP code for Canada and the U.S.A.
- All postal fees and fees for additional services, with the exception of U.S.A. or international transactions totaling over \$5.00 and Money Order fees, are subject to the 7% federal Goods and Services Tax and to the provincial Sales Tax or the Harmonized Sales Tax, where applicable.
- Prices are subject to change without notice.
- For more information, enquire at your postal outlet or contact your Sales and Services Office, or for general information regarding prices and services call Customer Service at 1 800 267-1177 or consult the Website « www.canadapost.ca/postalguide ».

Canada

Lettermail (Maximum weight per piece: 500 g)

For items posted in Canada to a Canadian address

| Service and Size | | up to ▶ | 30 g | 50 g | 100 g | 200 g | 500 g | Note: Envelopes and self-mailers must be completely sealed. Unsealed items such as brochures, fanfolds and newsletters, must be paid at the Other Lettermail rates. |
|----------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------|--------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Standard Letters, Cards and Postcards | Envelopes - Maximum: 245 mm x 156 mm x 5 mm | | \$0.50 | \$0.85 | N/A | | | |
| | Cards/Postcards - Maximum: 235 mm x 120 mm x 5 mm | | | | | | | |
| | Minimum: 140 mm x 90 mm x 0.18 mm | | | | | | | |
| Other Lettermail (includes Non-standard and Oversize) | Maximum: 380 mm x 270 mm x 20 mm Minimum: 140 mm x 90 mm x 0.5 mm | | \$1.00 | | \$1.70 | \$2.45 | | |
| Features | | Options | | | | | | |
| Redirection | Free where a <i>Change of Address Notification</i> is on file | Registered Mail | | | \$6.25 plus applicable postage (includes first \$100 of Coverage for loss or damage*) \$0.75 for each additional \$100, up to \$5,000 \$7.25 (after mailing only) | | | |
| Return to Sender | Free with return address on cover of item | | | | | | | |
| | | Additional Coverage Signature Copy | | | | | | |

* Coverage for loss or damage is not available for the following items: coins; traveller's cheque; manufactured jewelry (may or may not contain precious metals or precious stones); banknotes, stocks, bonds, bond coupons or other securities negotiable by the bearer, lottery tickets, gold bullion, gold dust or cancelled or uncanceled postage stamps.

Shipping and Delivery Services

| Prepaid Containers (includes a fuel surcharge) | | Max. Weight | PRIORITY COURIER | | XPRESSPOST | |
|---------------------------------------------------|---------------------------|-------------|------------------|----------------|----------------|----------------|
| | | | Regional Price | National Price | Regional Price | National Price |
| Envelopes | Standard: 260 mm x 152 mm | 500 g* | N/A | N/A | \$5.99 | \$8.99 |
| | Letter: 318 mm x 241 mm | 500 g* | \$14.49 | \$20.49 | \$6.99 | \$9.99 |
| | Pack: 394 mm x 305 mm | 1 kg* | \$16.49 | \$24.49 | \$8.49 | \$15.99 |
| Bubble Envelopes | Standard: 240 mm x 194 mm | 500 g* | N/A | N/A | \$6.99 | \$9.99 |
| | Pack: 390 mm x 295 mm | 1.36 kg* | N/A | N/A | \$8.99 | \$12.49 |
| VentureOne Small Business Value Pack | Standard: 260 mm x 152 mm | 500 g* | N/A | N/A | \$23.20 | \$34.80 |
| | Letter: 318 mm x 241 mm | 500 g* | \$41.70 | \$58.20 | \$26.80 | \$38.80 |

* Suggested maximum weight. Prepaid Containers are not available for Regular Parcels.

| Features/Options | Priority Courier | Xpresspost | Regular Parcel |
|------------------------------|-----------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|
| On-time Guarantee | Included | Included | N/A |
| Acceptance Scan | Included | N/A | N/A |
| Signature | No charge option | \$1.50 | \$2.50 (includes Delivery Confirmation and first \$100 of Coverage for loss or damage) |
| Delivery Confirmation | Included | Included | \$1.00 unless Signature is selected (includes first \$100 of Coverage for loss or damage) |
| Coverage for loss or damage* | First \$100 included | First \$100 included | See Delivery Confirmation |
| Additional Coverage* | \$0.75 per additional \$100, up to \$5,000 | \$0.75 per additional \$100, up to \$5,000 | \$0.75 per additional \$100, up to \$5,000 |
| Oversize | \$7.50 † | \$7.50 † | \$7.50 † |
| Collect on Delivery | \$6.00 | \$6.00 | \$6.00 |
| Signature Copy** | \$7.25 (Signature must be selected at time of mailing) | \$7.25 (Signature must be selected at time of mailing) | \$7.25 (Signature must be selected at time of mailing) |

Note: Documents and Parcels are also available at counter prices based on the weight and destinations. Maximum 2 m in any dimension, Maximum: length plus girth 3 m, Minimum: 100 mm x 70 mm x 1 mm. Maximum weight for a Priority Courier, Xpresspost or Regular Parcel is 30 kg.

* Certain items are excluded.

† Oversize applies to items over 1 m in length, width or height.

** Signature image is available on Canada Post website at no charge.

Money Orders \$3.25 for an amount not exceeding \$999.99 (CDN)

United States of America

Letter-post

For items posted in Canada for delivery in the U.S.A., its territories and possessions

| Service and Size | | up to ▶ | 30 g | 50 g | 100 g | 200 g | 250 g | 500 g | 1 kg |
|------------------------------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------|--------|---------------------------------------------------------------------------------------------------------------------------|-------|--------|-------|--------|------|
| Standard Letter-post (includes Letters, Cards and Postcards) | Envelopes - Maximum: 245 mm x 150 mm x 5 mm | | | | | | | | |
| | Cards/Postcards - Maximum: 235 mm x 120 mm | | | | | | | | |
| | Minimum: 140 mm x 90 mm x 0.18 mm | | | | | | | | |
| Other Letter-post (includes Non-standard and Oversize) | Maximum: 380 mm x 270 mm x 20 mm | | | | | | | | |
| | Minimum: 140 mm x 90 mm x 0.18 mm | | | | | | | | |
| | | | \$0.85 | \$1.00 | N/A | | | | |
| | | | | \$1.70 | | \$2.90 | | \$5.80 | N/A |
| Features | | Options | | | | | | | |
| Redirection | Free based on the practices of USPS | Registered Mail (Standard and Other Letterpost only) Advice of receipt | | \$11.00, plus applicable postage. Includes up to \$100 of Coverage for loss or damage \$1.45 (at time of mailing only) | | | | | |
| Return to Sender | Free with Canadian return address on cover of item | | | | | | | | |

Shipping and Delivery Services

| Service and Size | | up to ▶ | 30 g | 50 g | 100 g | 200 g | 250 g | 500 g | 1 kg |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|---------|------|------|--------|-------|-------|--------|---------|
| Small Packets (includes up to \$100 of Coverage for loss or damage) | Maximum: 900 mm (length plus width plus thickness) Greatest dimension less than 600 mm | Air | | | \$5.60 | | | \$7.50 | \$11.75 |
| | Minimum: 140 mm x 90 mm x 1 mm | | | | | | | | |
| | | Surface | | | \$3.95 | | | \$5.75 | \$8.95 |
| Return to Sender: Fee equal to surface Small Packet price | | | | | | | | | |

| Flat Rated and Prepaid Containers (includes a fuel surcharge) | | Suggested Max. Weight | Purolator International | Xpresspost-USA |
|------------------------------------------------------------------|------------------------------------|-----------------------|-------------------------|----------------|
| Prepaid Envelopes | Standard: 260 mm x 152 mm | 350 g | N/A | \$10.10 |
| | Letter: 318 mm x 241 mm | 500 g | N/A | \$13.10 |
| Flat Rated Packaging | PuroLetter: 381 mm x 241 mm | 500 g | \$29.30 | N/A |
| | PuroPak: 406 mm x 330 mm | 1.5 kg | \$43.95 | N/A |
| VentureOne Small Business Value Pack | Standard: 260 mm x 152 mm | 350 g | N/A | \$38.55 |
| | Letter: 318 mm x 241 mm | 500 g | N/A | \$49.65 |

| Features/Options | Purolator International | Xpresspost-USA | Expedited Parcel-USA |
|------------------------------------|-------------------------------------------|---------------------------------------------------|---------------------------------|
| On-time Guarantee | Included* | Included* | N/A |
| Signature | Included (whenever possible) | N/A | N/A |
| Delivery Confirmation | Included | Included | Included |
| Coverage for loss or damage | First \$100 included (non-documents only) | First \$100 included (excludes Prepaid envelopes) | First \$100 included |
| Additional Coverage | \$1.20 per \$100, up to \$1,000 | \$1.20 per \$100, up to \$1,000 | \$1.20 per \$100, up to \$1,000 |
| Oversize | N/A | \$7.50 † | \$7.50 † |
| Return to Sender | Applicable surcharge | Price equal to original postage | Price equal to original postage |
| Minimum Size | 241 mm x 152 mm x 1 mm | 210 mm x 140 mm x 1 mm | 210 mm x 140 mm x 5 mm |

Note: All Purolator International (Max. 1.5 m in any dimension, 3 m length plus girth) as well as Xpresspost-USA and Expedited Parcel-USA (Max 2 m in any dimension, 2.74 m length plus girth) are available at counter prices based on the weight of the item and the destination State. Max. weight for all three services is 30 kg. A volumetric weight of 166.67 kg per m³ applies to Xpresspost-USA and Expedited Parcel-USA. A volumetric weight of 250 kg per m³ applies to Purolator International. For Purolator International, Saturday delivery is also available for a fee of \$16.00*. For all shipments to Alaska and Hawaii, an \$8.00 surcharge applies.

* Some exceptions apply.

† Oversize applies to items over 1 m in length, width or height.

Money Orders \$4.25 for an amount not exceeding \$999.99 (US)

Customs Requirements

All mail is subject to Customs regulations and inspections of the destination country. Although the *Canada Postal Guide* provides general details regarding special instructions or documents required by the destination country, it is the sender's responsibility to verify with the country's authorities, prior to posting, the specific requirements and provide the necessary documentation. Letter-post items containing anything other than documents must be accompanied by a Customs label 43-074-076 (CN22). Purolator International, Xpresspost-USA, Expedited Parcel-USA and all Small Packets must be accompanied by the appropriate product-specific customs documentation. "AIRMAIL" sticker must be affixed only to Small Packets posted at AIRMAIL prices.

Other Countries

Letter-post

For items posted in Canada for delivery to countries other than U.S.A.

| Services and Size | | up to | 30 g | 50 g | 100 g | 200 g | 250 g | 500 g | 1 kg | 2 kg |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------|--------|-------|--------|--------------------------------------------------------------------------------------|---------|------|------|
| Standard Letter-post (includes Letters, Cards and Postcards) | Envelopes - Maximum: 245 mm x 150 mm x 5 mm | | | | | | | | | |
| | Cards/Postcards - Maximum: 235 mm x 120 mm | | | | | | | | | |
| | Minimum: 140 mm x 90 mm x 0.18 mm | | \$1.45 | \$2.00 | N/A | | | | | |
| Other Letter-post (includes Non-standard and Oversize) | | Maximum: 380 mm x 270 mm x 20 mm Minimum: 140 mm x 90 mm x 0.18 mm | | \$3.40 | | \$5.80 | | \$11.60 | | N/A |
| Features | | | Options | | | | | | | |
| Redirection | Free based on the practices of the destination countries postal administration | | Registered Mail (Standard and Other Letterpost only) | | | | \$11.00, plus applicable postage, includes up to \$60 of Coverage for loss or damage | | | |
| Return to Sender | Free with Canadian return address on cover of item | | Advice of receipt | | | | \$1.45 (at time of mailing only) | | | |

Shipping and Delivery Services

| Services and Size | | up to | 30 g | 50 g | 100 g | 200 g | 250 g | 500 g | 1 kg | 2 kg | |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------|------|------|-------|-------|-------|--------|---------|---------|---------|
| Small Packets (includes up to \$100 of Coverage for loss or damage) | Maximum: 900 mm (length plus width plus thickness) Greatest dimension less than 600 mm | Air | | | | | | \$6.95 | \$13.40 | \$26.25 | \$41.00 |
| | Minimum: 140 mm x 90 mm x 1 mm | Surface | | | | | | \$4.95 | \$6.85 | \$11.50 | \$16.95 |
| Return to Sender: | | Fee equal to surface Small Packets price | | | | | | | | | |

| Flat Rated and Prepaid Containers (includes a fuel surcharge) | | Suggested Max. Weight | Purolator International | Xpresspost-International |
|------------------------------------------------------------------|------------------------------------|-----------------------|-------------------------------------------------------|--------------------------|
| Prepaid Envelopes | Letter: 380 mm x 240 mm | 500 g | N/A | \$37.75 |
| Flat Rated Packaging | PuroLetter: 381 mm x 241 mm | 500 g | \$47.10 to \$90.05 | N/A |
| | PuroPak: 406 mm x 330 mm | 1.5 kg | \$56.55 to 112.10 depending on destination country | N/A |

| Features/Options | Purolator International | Xpresspost-International | Air Parcel | Surface Parcel |
|------------------------------------|-------------------------------------------|---------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|
| On-time Guarantee | To specific destinations worldwide | Included* | N/A | N/A |
| Signature | Included (whenever possible) | \$2.50 | N/A | N/A |
| Delivery Confirmation | Included | Included | N/A | N/A |
| Coverage for loss or damage | First \$100 included (non-documents only) | First \$100 included (excludes Prepaid envelopes) | \$1.20 per \$100, up to \$1,000* | \$1.20 per \$100, up to \$1,000* |
| Additional Coverage | \$1.20 per \$100, up to \$1,000 | \$1.20 per \$100, up to \$1,000* | N/A | N/A |
| Oversize | N/A | \$7.50 [†] * | \$7.50 [†] * | \$7.50 [†] * |
| Return to Sender | Applicable surcharge | Price equal to original postage | Price equal to original postage or as specified by the mailer | Price equal to original postage or as specified by the mailer |
| Minimum Size | 241 mm x 152 mm x 1 mm | 210 mm x 140 mm x 1 mm | 210 mm x 140 mm x 1 mm | 210 mm x 140 mm x 1 mm |

Note: Purolator International, Xpresspost-International, Air and Surface Parcels* (Max. 1.5 m in any dimension, 3 m length plus girth)* are also available at counter prices based on the weight of the item and the destination country. Maximum weight for all four services is 30 kg*. A volumetric weight of 250 kg per m³ applies to Purolator International only. The volumetric weight for Xpresspost-International, Air or Surface Parcels is 166.67 kg per m³.

* Depending on destination country

† Oversize applies over 1 m in length, width or height.

Money Orders

Great Britain: \$5.25 for an amount not exceeding £100 UK

Fiji and most West Indies countries: \$3.25 for an amount not exceeding \$999.99 (CDN or US)

All other countries: \$5.75 for an amount not exceeding \$999.99 (CDN or US)

International Reply Coupons

\$3.50 each

Customs Requirements

All mail is subject to Customs regulations and inspections of the destination country. Although the *Canada Postal Guide* provides general details regarding special instructions or documents required by the destination country, it is the sender's responsibility to verify with the country's authorities, prior to posting, the specific requirements and provide the necessary documentation. Letter-post items containing anything other than documents must be accompanied by a Customs label 43-074-076 (CN22). International Air and Surface Parcel items must be accompanied by the appropriate *Customs Declaration* form CP72. For items where Coverage for loss or damage is purchased, use International Parcel label 43-074-173. Non-document Purolator International, Xpresspost-International and all Small Packets items must be accompanied by the appropriate product-specific documentation. ***AIRMAIL* sticker must be affixed only to Air Parcel and Air Small Packets items.**